



BCHS iPad FAQs

Here is some important information regarding use of iPads at Berean Christian High School in an FAQ format. Please note that these FAQs and their answers, at the discretion of the administration, are subject to modification throughout the school year. Remember, students and parents have agreed to the AUP with thorough guidelines about Appropriate Use of Berean devices and the Berean campus network.

Should I charge my iPad every night?

It is a good practice to charge your iPad every night, and certainly if its battery capacity is below 50%. This will ensure that you will have enough battery power for the entire next school day.

What email should I use for school and with my iPad?

A school Gmail account with an email address of lastnamefirstnamegradyear@bereanchristian.com has been assigned to you. Checking your school email regularly is essential and assumed. The school office as well as individual teachers (and sometimes coaches) will be contacting you via this email address regularly. You are expected make a habit of checking your school email AT LEAST DAILY. Not checking your school email is not a valid excuse for missing assignments or school events.

This email is only to be used for school-related purposes such as for logging into your assigned iPad and for communication with teachers and other staff. Do not use this email for personal use as your access to it will be discontinued once you are no longer a student at Berean.

Do I have to have an AppleID account?

No. All interactions with the iPad will be based upon your school Gmail account. You will not need a separate AppleID to use this device.

Where should I go if I need help using my iPad or if it isn't working correctly?

Please visit the Technology Help Desk in the Student Center. The Help Desk is not staffed full time, but will be staffed at various times throughout the day; when unstaffed, its door will have directions posted on where and when you may get help.

What happens if I've forgotten my iPad at home?

Sometimes, a temporary loaner iPad may be able to be issued at the Help Desk, but availability is not guaranteed. If a loaner can be issued, your family billing account will be charged \$5/day, even for a partial day. (You are therefore highly advised to return the loaner device at the end of the school day to avoid being charged for a second day). You will need to store any schoolwork in the cloud so that you can access your work from any device at any time.

What happens if my battery is low, or dead, while at school?

Charging your iPad each night before coming to school the next morning should ensure this will not typically happen. When the Help Desk is open, support staff may be able to arrange for a partial recharge for a period of time. A temporary loaner may be able to be issued, but availability of a loaner is not guaranteed. If a loaner is issued to you, your family billing account will be charged \$5/day, even for partial day. (You are therefore highly advised to return the loaner device at the end of the school day to avoid being charged for a second day).

Do I have to use the school-provided case?

Berean Christian provides an Otterbox case with each iPad, and you are required to keep the iPad in a protective case at all times. However, you may substitute the school-issued case with another case if you prefer while the iPad is under your use, but the original case is school property and will need to be returned when you are asked to return your school iPad. Nothing is allowed to block the clear circle on

the back of the case that gives us access to the barcode. Please note: no case will completely protect the iPad from damage. It must be handled with care at all times to avoid breakage.

What do I do if my iPad glass gets cracked/broken?

A broken screen is entirely preventable with proper care and by avoiding actions such as dropping your iPad, tossing your backpack with your iPad in it, overfilling your backpack with your iPad in it, etc. Most students never break their iPad screen over their 4 years of enrollment, so screen breakage is NOT the norm. However, should you break yours, bring the iPad to the Help Desk where you will fill out a breakage form. You will be issued a temporary loaner (but immediate availability of a loaner cannot be guaranteed) while your iPad is sent off-campus to be repaired. The cost of the repair will be added to your family billing account, which is typically \$125--\$175 for screen breakage.

May I turn Location Services (in Settings) off?

No. Never! This is to protect YOU from the cost of a loss. If your iPad is lost or stolen, we may be able to find it using iCloud's "Find My Device" service, as long as your device has battery power remaining AND Location Services is left ON.

What if my iPad gets stolen?

First, you should report the theft to the Police. Then come to the Help Desk as soon as possible to fill out a lost/stolen report form and so that support staff can see if it can be possibly located using "Find My Device". A replacement iPad will be provided (but immediate availability cannot be guaranteed) and the full cost of an iPad replacement added to your family billing account (if the iPad is eventually recovered in working condition the replacement charge can be reversed).

What if I lose my iPad?

As with a stolen iPad, you will be responsible for paying the full replacement cost if the iPad is not recovered in working condition. Come to the Help Desk as soon as possible if you've misplaced the iPad, so that support staff can try to locate the device using "Find My Device." (if the iPad is eventually recovered in working condition the replacement charge can be reversed).

Do I have to password protect my iPad?

Yes. You should password protect your iPad because some of your personal information is stored on the device. However, you are expected to provide your password upon request to Help Desk support staff, teachers, Deans, other Berean staff, or your parents if they need access to the device.

May a staff member check my iPad at any time, without warning?

Yes. Please remember that the iPads are school property, loaned to you for the school year. All students and families agree with the AUP as a condition of enrollment, which includes a provision that allows Berean Christian to inspect the school-issued iPad at any time. Refusal to provide access will result in disciplinary action.

Can I use peripheral devices with my iPad?

Yes, you can use approved peripheral devices, such as keyboards, with your iPad.

What about updates?

Updates will be automatically downloaded to your iPad.

What about backing up data?

You should always save your data to a cloud account such as Google Drive. If for any reason your device fails or needs to be wiped and restarted, the school assumes no responsibility for lost data.

OTHER GUIDELINES

Your iPad needs to be in your possession at all times or in a locker. During P.E. iPads must remain in either your gym locker or book locker properly protected by a padlock.

At any time a student may leave their iPad with the Front Office to protect it. In case of an athletic event a student must leave their iPad in either a locker or check it in with the Front Office. The Front Office will be open on school days as posted on the door.

iPads are not to be left unattended at any time. We exercise a “Brother’s Keeper” policy. If you find an iPad unattended, it is your responsibility to pick it up and immediately submit it to the Front Office.

If you are missing your iPad check with the Front Office.

Recommended accessories include:

- Headphones or ear buds
- Keyboard (Bluetooth)
- Stylus

No iPads will be permitted at All School Retreat or any other required school function unless otherwise specified. This includes assemblies, pep rallies, class meetings, etc.

iPads will not be permitted in Chapel. You may leave your iPad in your backpack locked in your second period classroom during chapel. Otherwise, if you are late to chapel you must stop and secure your iPad in your locker prior to attending chapel.

Recording in the classroom (either audio, video or still photos) without teacher permission is strictly forbidden. Such activity will be referred to the Deans.

The use of student owned laptop computers or iPads is not allowed on campus at Berean. The only exceptions are to accommodate students with special needs and requires approval from the Administration.