



# TUITION AND FEE SCHEDULE

& FINANCIAL POLICY HIGHLIGHTS  
2023 – 2024 ACADEMIC YEAR

Tuition Total	Payment Option	Terms	Due Date
\$13,270	Lump Sum, \$200 early pay discount	Single payment	By 7/15/23
\$13,470	\$1,347/month	10 payments	August 2023 – May 2024
\$13,475	\$1,225/month	11 payments	July 2023 – May 2024

## ADDITIONAL MANDATORY FEES

### Application Fee (New Students):

- \$125 non-refundable application fee per student, paid online when submitting initial application.

### Registration/Enrollment Fee (New Students):

If offered admission to Berean Christian (BCHS), a non-refundable registration fee must be submitted when confirming enrollment:

- \$495 per student for seniors
- \$445 per student for non-seniors

The emailed admissions offer letter will describe how to complete the online FACTS enrollment process, during which the non-refundable registration fee will be collected.

### Registration/Re-enrollment Fee (Returning Students):

#### On or before 2/28/23

- \$495 per student for seniors
- \$445 per student for non-seniors

#### After 2/28/23 - a \$100 late re-enrollment fee applies:

- \$595 per student for seniors
- \$545 per student for non-seniors

The non-refundable registration/re-enrollment fee will be collected as part of the FACTS online re-enrollment process, payable via electronic check or credit/debit card.

## ADDITIONAL EXPENSES

**In addition to the tuition and mandatory fees described above, students will incur additional fees depending upon their class, activity, and transportation selections. The most common fees are described in the following pages. Upon evaluation, new offerings not listed below may also be assessed fees.**

### Class/Lab Fees

\$15 per semester:

- Art Classes (all levels)

\$30 per semester:

- Graphic Arts & Design I and II

\$40 per semester:

- Anatomy/Physiology
- Athletic Training

\$40 per semester (cont.):

- Computer Science

\$95 per semester:

- Engineering Electives

\$100 assessed second semester only:

- per each AP class

### Dual-Credit Fees

Berean Christian offers selected courses approved by cooperating colleges with the option for students to earn dual high school and college credit. Students desiring to earn the college credit in such courses will be subject to additional tuition due the accrediting college, typically \$300–\$600 per course. For most courses, the family will submit the additional fee directly to the college (see course catalog for the details about specific dual-credit courses available).

### P.E. Clothing and Locks

These items are purchased by incoming students and may be used throughout the student's tenure at BCHS:

- Locks - \$20 (returning student must turn in lock and BOTH KEYS at year-end checkout to avoid being assessed for a new lock set the next year. Graduating seniors may keep their lock set, or may donate it back to BCHS).
- P.E. Clothes - For students enrolled in a PE or weights class, use of BCHS PE shorts (\$10) and shirt (\$10) are required (optional: sweatpants, sweatshirt, and/or additional shorts & shirts available at additional cost).

### Yearbooks

BCHS automatically bills all students for a yearbook in the fall; however, yearbooks remain optional and yearbook charge (typically \$75–\$85) can be reversed upon following the "opt out" instructions provided at time of billing.

**ADDITIONAL EXPENSES (continued)**

**Athletic Fees**

**Base sports fee** charged to students participating in interscholastic sports in a given school year (see also

Notes):

- Student's 1<sup>st</sup> sport -- \$350
- Student's 2<sup>nd</sup> sport -- \$250
- Student's 3<sup>rd</sup> sport -- \$150

Notes:

- 1) Although uniforms, basic equipment, officiating, coach training, league dues, and facilities are covered by base fee for most sports, most teams require additional items to be purchased (e.g. footwear, warm-ups, swimsuits, snacks & hydration, team auction basket donation, other gear) which will result in account charges and/or out-of-pocket expenses **IN ADDITION TO** the sports fee above. **For some sports, costs beyond the base fee can be substantial (up to several hundred dollars); parents are responsible to read all correspondence and attend team informational meetings to learn the full financial commitment required for participating in a particular sport.** Some teams offer (or require) fundraising to help offset these additional fees.
- 2) The base sports fees above will not be charged for students who choose to withdraw from the team within 2 weeks from start of their participation, although **any charges for personalized gear or supplies ordered on behalf of the student will remain due.** Students leaving the team after 2 weeks participation will still be responsible for the full sports fee and any additional charges, as will students joining the team mid-season.
- 3) Upon approval of the athletic director, a portion of the base sports fee may be refunded at the rate of \$10-\$20 per game for selected parental team volunteer services.
- 4) The Berean Christian Boosters provides partial scholarships toward the base sports fees for student athletes with financial need in exchange for a service commitment. See website for Booster scholarship application.

**Transportation expenses**

- Students who drive to BCHS must purchase an annual parking pass (\$25).
- Berean Christian offers bus transportation to and from school from selected locations in Contra Costa County. Student accounts are billed monthly in arrears per one-way trip, with the fee per ride depending upon bus stop location used (e.g., varying from \$3.00 **per one-way trip** to/from Walnut Creek to \$5.50 per one-way trip to/from Brentwood in recent years). Fees and routes are subject to change based on demand and fuel costs. For information on current routes, stops, and fees, click on the Bus Application & Routes link under the Student Life menu at [www.bereanchristian.com](http://www.bereanchristian.com).

**Other Potential Fees**

TBD—exact amounts will vary from year to year. **Parents are responsible to read all Berean Christian correspondence and attend informational meetings to be informed of full financial commitments required for various activities, clubs, and performance groups.** Amounts shown are typical range for recent years:

- Advanced Drama mandatory tour & t-shirt/sweatshirt: \$500-\$550
- Singers (ALS) and Chorale/Girls' Choir mandatory tours & sweatshirt: \$450--\$500
- Performance clothing for Singers (ALS) and Chorale/Girls' Choir: \$50-\$180
- Cheerleading: \$1,000-\$1,500/year for uniforms and accessories, travel fees, competition fees, camps, etc.
- Shakespearean Literature class mandatory plays and festivals: \$300-\$450
- Clubs & eSports dues and gear (e.g., Debate Club: \$100-\$150; Robotics Club: \$150-\$250; eSports: \$250-\$350)

**Other misc. expenses**

Field trips, admissions to athletic, drama, and music events, banquets and socials, yearbook senior tributes, lunches, school photo purchase, school spirit wear, standardized test prep & college essay workshops, Summer Biology program, detention and Saturday school fines, club apparel and functions, fundraisers, etc.

**PART-TIME ENROLLMENT & OFF-CAMPUS CLASSES**

Part-time Berean Christian enrollment is only permitted on a case-by-case basis and is not encouraged. Students must obtain pre-approval from BCHS Director of Academic Affairs to be granted part-time status, defined as enrollment in fewer than five on-campus Berean Christian classes. Part-time students receive lowest priority in class selection and are only placed as space permits after all full-time student schedules have been developed, and consecutive class periods are not always possible. All students are expected to take courses required for graduation on campus at BCHS; selected other elective courses taken off-campus or independently will receive BCHS credit only with pre-approval. Part-time students will be subject to same application fees, registration fees and deadlines as described on page 1, and are billed tuition and additional fees as follows:

- Annual tuition for each class taken on campus is 1/5 of total full-time tuition for each on-campus class. Family may elect 10-month, 11-month, or to pay tuition in full, but there is no early pay discount option for payment-in-full of part-time tuition (nor are part-time students eligible for Tuition Assistance, Christian Ministry Discount, or Valedictorian Scholarship programs).
- A \$25 per semester part-time administration fee will be assessed.
- Part-time students who attend All-School Retreat will be subject to an additional fee, pro-rated by number of on-campus classes enrolled in: one class--\$240; two classes--\$180; three classes--\$120; four classes--\$60.
- Class/lab fees and activity fees apply depending upon course and activity selections as per pages 1-2.
- Students using BCHS staff for test proctoring of non-BCHS exams will be assessed a fee of \$50 per exam for exams up to 1 hour in duration. If duration exceeds 1 hour, an additional \$25 per ½ hour will be assessed.

**FINANCIAL  
ASSISTANCE  
& DISCOUNTS**

**Christian Ministry Discount**

Granted upon application to families with a parent employed as a full-time Pastor, K-12 Christian School Teacher, or Christian School Administrator. Ministry families may also qualify for need-based tuition assistance. Some ministry positions subject to household income qualifications.

**Tuition assistance**

Granted upon application to financially qualifying families. Main evaluation criteria include family income, family size, and number of students concurrently enrolled at Berean Christian. Award amounts may also be impacted by timeliness of application, fulfillment of prior years' volunteer hours obligation, and by the number of financially qualifying families sharing the available assistance funds.

**Valedictorian Scholarships**

Available to 8<sup>th</sup> grade valedictorians from middle schools in the Bay Area who attend Berean Christian full-time as freshmen. Scholarship is \$1,000 for the freshman year (pro-rated across tuition payment plan chosen), automatically renewable in subsequent years at \$1,000 per year of enrollment if student remains full time and maintains a 3.75 BCHS GPA or above. An application is not required, but family must arrange for the junior high school office to send a letter to Berean Christian acknowledging the student's valedictorian qualification **by August 31** of freshman year (not applicable to valedictorians who are transfer students entering after 9<sup>th</sup> grade).

**General**

**BCHS does not award multi-student tuition discounts** (however, the number of students concurrently enrolled at BCHS is a criterion considered for families who complete an application for need-based Tuition Assistance).

BCHS financial assistance programs above are available to **full-time students only** (defined as enrollment in 5 or more on-campus BCHS classes), and only apply to the tuition portion of a family's obligation. Funds are limited; apply by **April 1<sup>st</sup>** or earlier for priority consideration. Awards are granted for one school year. **Families with continuing need must re-apply each year.**

For need-based awards, BCHS uses an outside agency to collect application information and to provide preliminary assessment, but the Berean Christian Board Finance Committee makes the final decisions about award eligibility and amounts. An application fee payable to the agency applies. **A federal tax return from most recent calendar year is required** as part of the application, and thus families seeking assistance are advised to file tax returns as early as possible. For more detailed information please review the application instructions at [www.bereanchristian.com](http://www.bereanchristian.com) by clicking on the Financial Assistance link under Admissions menu.

**FINANCIAL  
POLICIES**

**General**

- Berean Christian uses a tuition management service, FACTS, to invoice and receive payments. A **\$40 late fee** will be assessed each month **when total account past due balance—tuition and/or fees—exceeds \$250.**
- Monthly billing invoices are emailed by default. Incidental fees invoice is separate from Tuition invoice. Families are responsible to know and pay their monthly tuition and fee obligations on time even when they cannot locate their invoices. **Families are expected either to enroll in automatic recurring payments or establish online access to their billing account so they can review and pay account balances on time.**
- Payment by recurring automatic electronic fund transfer (EFT) from bank accounts is available at **no charge**, and EFT enrollment is highly encouraged to ensure timely payment. Personal checks, bank bill-pay checks, cash, cashier's checks, and money orders are also accepted in school office.
- Automatic recurring as well as one-time online payment by credit and debit cards are available options, but card processing fees (approx. 3%) are passed onto the payer, increasing the total amount paid vs. billed.
- Returned checks and failed EFT transactions will result in a \$30 fee charged to family account and the \$40 late fee will also be assessed if failed payment results in a past due balance exceeding \$250.
- Students with accounts more than two months delinquent at semester break will not be allowed to return second semester until balance is brought into compliance.
- Report cards and diplomas of students with outstanding balances at year end will be withheld until the balance due is paid in full.
- **Seniors whose accounts have a past due balance due on May 1 will be restricted from participating in commencement ceremonies.**
- Returning students may not begin the next school year and may forfeit their enrollment to a wait-listed student if prior year's balance is not paid in full by **July 31.**
- Accounts with a history of recurrent delinquencies may be subject to more stringent, customized terms as a condition of continued Berean Christian enrollment.

**Refunds & Withdrawals /Partial-Year enrollment**

- All application, registration, class, and activity fees are non-refundable once billed, unless billed in error.
- For partial year enrollment, first two quarters of enrollment are weighted at 5/9 of annual tuition due. Depending upon the payment plan and monthly tuition due date family elected as well as date of withdrawal, **additional tuition may be due even if monthly tuition payments have been kept current.** Monthly tuition payment plans offered have been divided evenly as a convenience to families, but actual tuition obligation is based on student's total days of BCHS enrollment. When tuition has been prepaid in part or in full, a partial tuition refund may be issued upon withdrawal. A detailed explanation of how pro-rated tuition has been calculated, based on total days enrollment, will be provided at the time of withdrawal, explaining any amount due or refunded.